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Policy: Zoom Platform Courses

This policy shall apply to all Zoom Platform courses offered by PCITA

The procedure for students/companies attending our Zoom courses is set out below:

- Student will only be added to the course once full payment has been received. The link will be sending a day before the class starts by the Assessor who is presenting the course
- Student to cancel 3 days before the course, or no refund will be applicable. Student can be moved to the next available Zoom course
- PCITA has the right to cancel or postpone the course
- All PCITA material, videos and manuals are copyright protected and is only intended to be used by the student attending the course
- The student must attend all sessions for the full duration of the course to receive the Attendance certificate
- It is the responsibility of the student to ensure the assessment package is completed and sent back to the Assessor timeously
- No certificate will be issued without receiving the completed and marked Assessment package back from the Assessor. Courses applicable: Structural (Health and Nuisance), Structural Fumigation, Weed and Invader Plant management and Termites Pre- and Post-construction
- Students must be able to print the manual and assessment forms before commencing with the course
- One day courses: Certificate of Attendance will be issued and sent to the student after completion of the course: Occupation Health and Safety, Food Safety and Wood Destroying Organism refresher course (and any other skills courses)

Zoom Platform Etiquette for Students

- Find a clean, quiet space and dress appropriately
- Let all household / office members know when and where you will be in class and ask them not to disturb you

Directors: L Cokayne, NJ Ford, J Fourie
Company registration nr: 2005/034187/08

Registered with Department of Higher Education & Training
2009/FE08/009

AgriSeta Accreditation number: AGRI/c prov/0192/08

QCTO Accreditation Number: QCTO286-180618

- Make sure your full name shows up appropriately on the zoom grid
- Be aware of your background, lighting, and noise
- The student must be able to understand, write, speak, and read English
- Mute your microphone until you are required to talk
- Camera must be on for attendance purposes

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