



Unit 19, 1st Floor,
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Terms and Conditions for MS Teams

This policy shall apply to all MS Teams courses offered by PCITA.

1. Introduction

By enrolling in or attending the Training, the Participant agrees to these Terms.

2. Training Details

- **Attendance:** Student will only be added to the course once full payment has been received. The link will be shared a day before the class starts by the Assessor who is presenting the course.
- **Course Cancellation:** PCITA has the right to cancel or postpone the course.
- **Mode of Training:** The Training will be delivered via MS Teams by a PCITA Assessor

3. Registration and cancellation

- **Registration:** Participants must register and pay in advance of the training. A registration form and copy of ID is required.
- **Student Cancellation:** No refunds will be issued if a student cancels within 3 days of the course. If you register within 3 days of the course and either cancel or do not attend, no refund will be issued.

4. Participant Obligations

- **Preparation:** Participants should ensure they have a laptop/smart phone and sufficient data/Wi-Fi to attend the training.
 - **Conduct:** Participants are expected to behave professionally and respectfully. PCITA reserves the right to remove any participant who disrupts the Training.
 - **Attendance Policy:** To receive the Attendance Certificate, students must attend all sessions for the entire duration of the course. Registration is non-transferable once it has begun. Participants are required to have their cameras on during training sessions.
 - **Assessment:** The Assessment forms will be sent to the student once the course is confirmed so that it can be printed out. - if applicable for the course. It is the responsibility of the student to ensure the assessment package is completed and sent back to the PCITA within 2 days.
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- **Manual:** Students must print the manual before commencing the course.

5. Course Certificates

- **Certificates:** No certificate will be issued without receiving the completed and marked Assessment package back from the Assessor. Courses applicable: Structural (Health and Nuisance), Fumigation, Weed and Invader Plant management and Termites Pre- and Post-construction.
- Certificate of Attendance will be issued and sent to the student after completion of the course.
- Please expect the Certificate of Attendance will be emailed to students within 2 weeks from the course date provided the assessments are received and marked by the assessor.

6. Intellectual Property

- **Content:** All training materials provided during the Training are the intellectual property of PCITA and may not be reproduced, distributed, or used for commercial purposes without prior written consent.
- **Recording:** The Training sessions may be recorded for internal use by PCITA. Participants will be informed if a session is being recorded.

7. Confidentiality

Participants agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the Training.

8. Data Protection

Personal data provided during registration will be processed in accordance with the POPI Act. Participants have the right to access and update their personal information.

9. Amendments PCITA reserves the right to amend these Terms at any time. Participants will be notified of any significant changes.



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Legal requirements governing Pest Control Operators in South Africa

The course content and instruction of PCITA comply with the legal requirements governing Pest Control Operators in South Africa.

Pest Control Operators are regulated under the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act 36 of 1947.

In terms of this legislation, registration as a Pest Control Operator is governed by the Department of Agriculture and related regulatory authorities.

Our training is designed to meet the knowledge and competency requirements prescribed under Act 36 of 1947 for registration purposes.

Successful completion of this course supports the learner's application for registration, where applicable, but does not in itself constitute official registration.

Learners remain responsible for ensuring that they meet all statutory requirements for registration as a Pest Control Operator.

10. Contact Information For any questions or concerns regarding these Terms or the Course Training, please contact us.

Pest Control Industries Training Academy

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MS Teams Platform Etiquette for Students

- Choose a clean, quiet space for your meetings and dress appropriately.
- Please keep your camera switched on to engage the assessor and students.
- Inform everyone in your household or office about your class schedule and request not to be disturbed.
- Ensure your full name is correctly displayed on the screen.
- Pay attention to your background, lighting, and noise levels.
- You must be able to understand, write, speak, and read in English.
- Keep your microphone muted unless you need to speak.
- Avoid using other devices during the meeting to prevent interference with the connection quality.