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PCITA Practical Registrations Terms & Conditions

Training Overview

Welcome to PCITA! By registering for our course, you agree to the following terms and conditions. Please read them carefully before proceeding with your registration. The course content and instruction of PCITA comply with the legal requirements governing Pest Control Operators in South Africa. Pest Control Operators are regulated under the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act 36 of 1947.

In terms of this legislation, registration as a Pest Control Operator is governed by the Department of Agriculture and related regulatory authorities. Our training is designed to meet the knowledge and competency requirements prescribed under Act 36 of 1947 for registration purposes.

Successful completion of this course supports the learner's application for registration, where applicable, but does not in itself constitute official registration. Learners remain responsible for ensuring that they meet all statutory requirements for registration as a Pest Control Operator.

1. Registration Procedure

To register for the practical, follow these steps:

- Complete the practical session registration form.
- ID copy and the Structural Health and Nuisance certificate must be attached with the registration form.
- Submit your registration form.
- Proforma invoice to be received (PCITA Banking details included)
- Payment for the practical must be made in advance for the first 2 sessions at the time of registration.
- Make payment and submit proof of payment.
- After completing the payment, a confirmation email will be sent to the email address provided during registration closer to the practical date.

Note: Registration is considered complete only after successful payment has been processed.

2. Payment Method

- Payment for the course can be made via the following methods:
 - **Credit/Debit Card** (available at the **PCITA office**)
 - **Electronic Funds Transfer (EFT)**
- Payment for the practical must be made in advance for the first 2 sessions at the time of registration.
- An invoice will be provided.

- Please note that should you wish to request any changes to the invoice issued, an administration fee of R200 is applicable.
- Kindly ensure that all details are correct before finalization to avoid additional charges.

3. Confirmation Email

- Once your payment is successfully processed, a confirmation email will be sent closer to the date to the email address provided during registration
- This email will include session details, venue/location, dates, and any materials required for participation.
- If you do not receive a confirmation email, please contact the office.
- Do not make any Travel and Accommodation arrangement before the practical is confirmed.

4. Cancellation Policy

We understand that sometimes plans change. Our cancellation policy is as follows:

- PCITA reserves the right to cancel or reschedule training should be necessary.
- Cancellations must be submitted in writing via email to admin@pcita.org.za
- Students need to cancel a week in advance before the practical date. Any student who fails to cancel on time will be scheduled to join the other group to complete missed sessions
- In the event of a medical or family emergency, supporting documentation must be provided and you will be scheduled to join the other group to complete missed sessions
- Practical sessions are conducted during weekdays only from 08:30 - 15:30 pm, 2 sessions per day
- Students must arrive at the venue in time to complete all registration and administrative requirements before the session starts. Late arrival is not permitted, and students who arrive late will not be allowed to join the session unless their delay was reported in advance.
- In the event that the course is cancelled or postponed, all registered students will be notified via email and will have the option to reschedule for the next available session or receive a full refund.

5. Refund Policy

- Refunds will only be processed in accordance with the cancellation policy above.
- In the event of a medical or family emergency, supporting documentation must be provided for refund consideration.
- Should the student not arrive for the practical training and no written cancellation has been received and confirmed, the full practical fee will be payable. Refund will take 21-30 to process.
- A Bank confirmation letter will be requested.
- The refund will be paid back to the person/company who originally paid for the session.

6. Responsibility of the Student

- Students are responsible for arriving on time and attending all scheduled parts of the session for the Facilitator to sign them off.
- Students are required to purchase the required PPE
- Students must follow all safety protocols including the PPE and facilitator guidelines.
- Travel and accommodation arrangements are the responsibility of the student unless otherwise specified

By receiving this document, the student hereby acknowledges that he/she has read through the Terms and Conditions and understands the content thereof.

Student Agreement for Training in Pest Control

Student Name: _____

Signature: _____

Date: _____